

Jurisdiction of the Probate Court

PROBATE DIVISION

A. Deceased Estates

1. Probate of Wills
2. Administration of Intestate Estates
3. Year's Support Actions
4. No Administration Necessary
5. Applications to Open Safe Deposit Boxes
6. Determine Heirs at Law
7. Establish Common Law Marriages

PROBATE DIVISION (Continued)

B. Guardianships

1. Establish Guardianships and Conservatorships for Adults
2. Establish Guardianships and Conservatorships for Minors
3. Monitor and Establish Budgets for Conservators

C. Mental Health

1. Involuntary Evaluations for Mental Health
2. Involuntary Hospitalizations for Mental Health
3. Involuntary Sterilization Proceedings

VITAL RECORDS DIVISION

- A. Issue Marriage Licenses and Marriage Certificates
- B. Issue Firearms Permits
- C. Issue Birth Certificates
- D. Issue Death Certificates

DECISION PACKAGES

- New Firearms Licenses - \$144,150
- Associate Judge Position - \$135,779
 - Transition Funds - \$33,169
 - Clerk Glass Partitions - \$8,000

Revenue vs. Expenses

	<u>2009</u>	<u>2010</u>	<u>2011 Projected</u>
Revenue	\$1,075,972	\$1,321,506	\$1,525,000
Vs.			
Expenses	<u>\$1,658,999</u>	<u>\$1,601,503</u>	<u>\$1,611,459</u>
	- \$ 583,027	- \$ 279,997	- \$ 86,459

Actual Orders Signed

- 2009 – 7,363 Total (614 orders/month)
- 2010 – 7,403 Total (617 orders/month)
- 2011 – 4,782 Total through August (598 orders/month – total of 8 months)