

**GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS  
QUARTERLY EXPENDITURES AND PROGRESS REPORT**

**SECTION I: GENERAL INFORMATION**

Recipient Name: Gwinnett County Grant Number: 11-ns-6004 Report No: 16 Quarter End: 8/31/2015 Final Report? No  
 Contact Person: Shannon Candler Telephone Number: 678-518-6038 E-mail: shannon.candler@gwinnettcounty.com

**SECTION II: FINANCIAL INFORMATION**

| A.<br>Activity<br>Number | B.<br>Amount<br>Revised<br>Budgeted | C.<br>Cumulative<br>Amount<br>Drawdown | D.<br>Cumulative<br>Balance<br>(B - C) | E.<br>Expended<br>This Quarter | F.<br>Obligated End<br>of Quarter | G.<br>Cumulative<br>Expended<br>to Date | H.<br>Cumulative<br>Obligated<br>to Date | I.<br>Cumulative Total<br>to Date<br>(G + H) | J.<br>Cumulative<br>Percentage |
|--------------------------|-------------------------------------|--|--|--------------------------------|-----------------------------------|---|--|--|--------------------------------|
| 6004-001-B-H             | 520,850.74                          | 300,451.95                             | 220,398.79                             |                                | 985.00                            | 442,261.56                              | 985.00                                   | 443,246.56                                   | 85.10%                         |
| 6004-001-B-I             | 1,220,225.62                        | 1,012,544.35                           | 207,681.27                             |                                | 650.00                            | 1,214,271.95                            | 650.00                                   | 1,214,921.95                                 | 99.57%                         |
| 6004-14A-B-H             | 338,574.47                          | 81,010.00                              | 257,564.47                             |                                | 97.69                             | 296,853.24                              | 97.69                                    | 296,950.93                                   | 87.71%                         |
| 6004-14A-B-I             | 791,610.47                          | 514,565.87                             | 277,044.60                             |                                | 150,000.00                        | 633,090.55                              | 150,000.00                               | 783,090.55                                   | 98.92%                         |
| 6004-013-A-H             | 135,000.00                          | 22,500.00                              | 112,500.00                             |                                |                                   | 135,000.00                              |  | 135,000.00                                   | 100.00%                        |
| 6004-013-A-I             | 278,000.00                          | 157,500.00                             | 120,500.00                             |                                |                                   | 270,000.00                              |  | 270,000.00                                   | 97.12%                         |
| 004-21A-X                | 209,633.70                          | 94,163.87                              | 115,469.83                             | 6,182.46                       |                                   | 185,588.65                              |  | 185,588.65                                   | 88.53%                         |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
|                          |                                     |  |  |                                |                                   |   |  |  |                                |
| <b>Totals</b>            | <b>3,493,895.00</b>                 | <b>2,182,736.04</b>                    | <b>1,311,158.96</b>                    | <b>6,182.46</b>                | <b>151,732.69</b>                 | <b>3,177,065.95</b>                     | <b>151,732.69</b>                        | <b>3,328,798.64</b>                          | <b>95.27%</b>                  |

**SECTION III: CONTRACTS AND SUBCONTRACTS FOR THIS QUARTER**

| Contractor/<br>Subcontractor Name | Address | City, State, Zip | Prime<br>Contractor<br>ID Number | Sec<br>3                 | Sub<br>Contractor<br>ID Number | Sec<br>3                 | Total Amt. of<br>Contract/<br>Subcontract | CDBG Part<br>Contract/<br>Subcontract | Trade/<br>Race<br>Codes | Women<br>Owned           |
|-----------------------------------|---------|------------------|----------------------------------|--------------------------|--------------------------------|--------------------------|---|---------------------------------------|-------------------------|--------------------------|
|                                   |         |                  |                                  | <input type="checkbox"/> |                                | <input type="checkbox"/> |   |                                       |                         | <input type="checkbox"/> |
|                                   |         |                  |                                  | <input type="checkbox"/> |                                | <input type="checkbox"/> |   |                                       |                         | <input type="checkbox"/> |
|                                   |         |                  |                                  | <input type="checkbox"/> |                                | <input type="checkbox"/> |   |                                       |                         | <input type="checkbox"/> |
|                                   |         |                  |                                  | <input type="checkbox"/> |                                | <input type="checkbox"/> |   |                                       |                         | <input type="checkbox"/> |

Trade Codes: 1 = New Construction, 2 = Education/Training, 3 = Other

Racial/Ethnic Codes: 1 = White, 2 = Black, 3 = Native American, 4 = Hispanic, 5 = Asian

Total Contracts/Subcontracts: 0

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Final Report No

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Grant Number: 11-NS-6004

Report No: 16

Quarter End: 8/31/2015

Final Report: \_\_\_\_\_

**SECTION IV: Work in Progress**

Use this section to provide a brief narrative description of work in progress during the reporting period. Use the Project Implementation Schedule included in your application as the basis for reporting.

During this reporting period (June 1, 2015 – August 31, 2015) the Gwinnett County Neighborhood Stabilization Program (NSP) sold two low-income properties and did not acquire any properties. There are two properties that are currently undergoing rehabilitation and both are scheduled to be sold in the next reporting period.

During this reporting period (June 1, 2015 – August 31, 2015) the program generated \$223,541.84 in program income and expended \$38,718.50. Gwinnett County NSP has generated \$3,273,504.58 in program income and expended \$2,758,883.31 grant to date.

**SECTION V: Other Supporting Efforts**

Use this section to provide a description of all other supporting efforts that have begun, been partially implemented, or completed during this period. Use quantifiable data whenever possible. Use the information from DCA 8 (Budget Analysis) as the basis for reporting.

During this reporting period (June 1, 2015 – August 31, 2015) Gwinnett County NSP evaluated the total number of properties and households served to date. During this evaluation NSP staff identified a discrepancy in the total numbers of acquired properties and household served. To date, the NSP Program has acquired and rehabilitated 35 single-family homes has provided assistance to 33 households purchasing a NSP home.

Staff also worked to finalize NSP policies and procedures in preparation for a NSP Stakeholder meeting in September. This meeting is scheduled for September 11, 2015 and will provide program updates on policies and procedures, financials, and closeout.

**SECTION VI: Problems Encountered / Technical Assistance Needed**

Use this section to provide a brief description of any problems or delays encountered or anticipated, or any technical assistance needed from DCA.

The Gwinnett County NSP is continuing to operating smoothly and has not encountered any problems or delays. The NSP staff continues to monitor program financials and compliance in order to identify and discrepancy and address them before they become a problem.

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**SECTION VIII: Performance Measurement**

**All Grants**

**LEVERAGE THIS GRANT**

|              | Public               | Private              |
|--------------|----------------------|----------------------|
| This Quarter | <input type="text"/> | <input type="text"/> |
| Cumulative   | <input type="text"/> | <input type="text"/> |

**CDBG and CDBG Stimulus - People**

**TOTAL PEOPLE THIS GRANT**

|              | People               | People L/M           |
|--------------|----------------------|----------------------|
| This Quarter | <input type="text"/> | <input type="text"/> |
| Cumulative   | <input type="text"/> | <input type="text"/> |

**CDBG and CDBG Stimulus - Housing**

**TOTAL HOUSING THIS**

|              | Units Owner          | Units Rental         | Units Buyer          | Total Units          |
|--------------|----------------------|----------------------|----------------------|----------------------|
| This Quarter | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Cumulative   | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

**CDBG and CDBG Stimulus - EIP Jobs (do not include ARRA jobs)**

**TOTAL F/T+FTE JOBS THIS GRANT**

|              | Created              | Created L/M          | Retained             | Retained L/M         | Lost Created         | Lost Retained        |
|--------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| This Quarter | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Cumulative   | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

**NSP - Housing / Projects**

**HOUSING ACCOMPLISHMENTS THIS**

|              | Units Acquired                  | Units Rehab                     | Units Construct      | Units Sold                      |
|--------------|---------------------------------|---------------------------------|----------------------|---------------------------------|
| This Quarter | <input type="text" value="0"/>  | <input type="text" value="2"/>  | <input type="text"/> | <input type="text" value="0"/>  |
| Cumulative   | <input type="text" value="35"/> | <input type="text" value="35"/> | <input type="text"/> | <input type="text" value="33"/> |

**PROJECTS COMPLETED THIS**

|              | Projects                        |
|--------------|---------------------------------|
| This Quarter | <input type="text" value="0"/>  |
| Cumulative   | <input type="text" value="33"/> |

**Temporary Jobs - All Grants**

**TEMPORARY JOBS THIS GRANT**

|              | People               |
|--------------|----------------------|
| This Quarter | <input type="text"/> |
| Cumulative   | <input type="text"/> |

**PERFORMANCE**  
 This certifies that  
*All accomplishments for this quarter have been reported accurately.*

**GRANT**  
 This Quarterly Report is NOT complete.  
 Date \_\_\_\_\_

**CERTIFICATION**

The signature of the Certifying Official below certifies that the data and other information provided in this Report (including Pages 1 and 2 of the Quarterly Report and the Project Activity and Completion as applicable), whether submitted in paper form or on-line, is correct, based on official accounting system and other records, and that expenditures and obligations shown have been made for the purpose of and in accordance with applicable Grant Terms and Conditions.

Signature of Certifying Official

*Mania Woods*

Title of Official

*CFOD/ Director Financial Svcs*

Date

*9/14/15*