

May 02, 2024

**Addendum No. 2
RP013-24**

Provision of Transit Demand Professional Services on an Annual Contract

The following addition/changes modify the Proposal No. RP013-24 Provision of Transit Demand Professional Services on an Annual Contract” Contract Documents, dated April 2024, as first advertised on April 10, 2024.

I. Modifications:

M1. Please modify throughout the Request for Proposal invitation the following:

*Proposers should submit One (1) unbound original, four (4) bound identical copies, one (1) flash drive of proposal, and one (1) separately sealed cost proposal should be submitted per category. Cost should only be included in the separately sealed envelope and **not** included in any of the proposal original/copies.*

II. Questions:

Q1. On page 8 of the RFQ, it is listed that the following GDOT pre-qualifications are required – 2.05 Mass Transit Architectural Engineering and 2.06 Mass Transit Unique Structures, 2.07 Mass Transit Electrical and Mechanical Systems. Is this prequalification really required since the facilities/projects described in the RFQ are not so mass transit specific in nature but rather general design? This requirement was not included in the previous RFP (RP012-21) for these demand services. Currently, under GDOT 2.05, there are only 8 firms with just 6 of those in GA. Under GDOT 2.07 (electrical and mechanical), there are only 12 firms with 10 of those in GA.

A1. The qualifications have been updated with the following and are applicable to Categories A & B.

Qualifications:

All vendors with the intent to provide services related to activities such as feasibility studies, preliminary engineering, design, architectural services, engineering services, surveying, and mapping, research, planning, development, design, construction, alteration, or repair of real property, studies, investigations, surveying and mapping, tests, evaluations, consultations, comprehensive planning, conceptual designs, preparation of plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, and preparation of operation and maintenance manuals **must be provided by professionals duly licensed, registered, or certified to offer such services or must be overseen or directly carried out by individuals who possess valid licenses, registrations, or certifications for those services**

Q2. If the TSPLOST that is under consideration for referendum on the November 2024 ballot does not pass, does this contract for transit demand standby services still proceed in execution and in assignment of projects? If so, how will the contract and expectations of projects be different?

A2. Yes, the contract for transit demand standby services will proceed regardless of the TSPLOST outcome. There will be no difference in expectations, and the contract will still require the same level of quality for project execution.

Q3. Please provide the pre-proposal sign in sheet.

A3. Please see attachment A1.

Q4. Are the 5 points for DBE Participation consistent with historical points or is this level new?

A4. The five (5) points for DBE Participation are historical points and were included in the scoring process for the current contract, RP012-21.

Q5. In section F.4 (pg.8) of the RFQ, GDOT area class pre-qualifications are required for Category B including :

- 2.05 Mass Transit Architectural Engineering,
- 2.06 Mass Transit Unique Structures,
- 2.07 Mass Transit Electrical and Mechanical Systems,
- 2.08 Mass Transit Operations Management and Support Services,
- 3.11 Architecture

There are many architecture and other facilities related design firms (structures, MEP , etc.) that are very experienced in mass transit related structures and facilities but that do not necessarily perform work for GDOT, and therefore do not have GDOT pre-qualifications in the areas listed above. Will the County consider removing the requirements for area classes 2.05, 2.06, 2.07, 2.08, and 3.11 so that the County may have access to a broader range of design talent in the region?

A5. The qualifications have been updated with the following and are applicable to Categories A & B.

Qualifications:

All vendors with the intent to provide services related to activities such as feasibility studies, preliminary engineering, design, architectural services, engineering services, surveying, and mapping, research, planning, development, design, construction, alteration, or repair of real property, studies, investigations, surveying and mapping, tests, evaluations, consultations, comprehensive planning, conceptual designs, preparation of plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, and preparation of operation and maintenance manuals **must be provided by professionals duly licensed, registered, or certified to offer such services or must be overseen or directly carried out by individuals who possess valid licenses, registrations, or certifications for those services.**

Q6. If the referendum does not pass will it affect this contract?

A6. Yes, the contract will continue unaffected even if the referendum does not pass.

- Q7. Will rates be able to increase/decrease at the time of renewal for this contract?**
A7. Yes, please see page 30, Proposal Fee Schedule – Base Award & Renewal Options. Reminder that the percentage listed on this form will be the maximum percentage increase allowed for that specific renewal period. Keep in mind there is no guarantee that Gwinnett County will renew at the percentage listed, that will be discussed with the awarded consultant(s) before approval of renewal.
- Q8. What is the Countys expected turn around time after receiving questions?**
A8. Gwinnett anticipates two (2) days to a week depending on the number of questions received.
- Q9. Should proposals be seperated per category?**
A9. Yes, there should be one (1) unbound original, (4) bound identical copies, (1) flash drive that should not include cost and (1) seperatly sealed cost proposal per each category. Cost should only be included in the seperately sealed envelope and **not** included in any of the proposal original/copies.
- Q10. Please consider removing Area Classes 2.05 and 2.06 in section F.4 on page 8 since most architects do not work with GDOT and do not have these prequalifications. Few firms have these prequalifications and would likely submit on this RFQ and not be a subconsultant to other firms.**
- A10.** The qualifications have been updated with the following and are applicable to Categories A & B.
Qualifications:
All vendors with the intent to provide services related to activities such as feasibility studies, preliminary engineering, design, architectural services, engineering services, surveying, and mapping, research, planning, development, design, construction, alteration, or repair of real property, studies, investigations, surveying and mapping, tests, evaluations, consultations, comprehensive planning, conceptual designs, preparation of plans and specifications, value engineering, construction phase services, soils engineering, drawing reviews, and preparation of operation and maintenance manuals **must be provided by professionals duly licensed, registered, or certified to offer such services or must be overseen or directly carried out by individuals who possess valid licenses, registrations, or certifications for those services.**
- Q11. Is double-sided printing acceptable?**
A11. Yes, double-sided printing is acceptable.

III. Attachments:

- A1. Pre-Proposal Sign in sheet from 04/18/2024

Acknowledge receipt of this addendum on the firm information page of the request for proposal.
Sincerely,

Brittany Bryant, CPPB
Purchasing Associate III

RP013-24 Pre-Proposal Meeting Attendance Sheet

04/18/2024 at 2:00PM

#	Representative Name	Company Name	Phone #	Email Address
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